

## GRADUATE COUNCIL: NEW COURSE PROPOSAL

**Originating Unit:**

**Type of action:**      New course      Full online course\*\*

**Semester and year course will take effect:**

**New course title:**

**Appropriate computer abbreviation (30 spaces or less):**

**Course instructional methodology:**

course component types: [ugradcouncil.tcu.edu/forms/Course Component Types.pdf](http://ugradcouncil.tcu.edu/forms/Course%20Component%20Types.pdf)

**New course number:**

**Prerequisites for new course:** *include an attachment if additional space is needed*

**Description of new course (catalog copy):** *include an attachment if additional space is needed*

attached files can be seen and managed in Acrobat Pro by clicking on  
View > Show/Hide > Navigations Panes > Attachments

## **Fully Online Courses\*\***

All online courses, and /or distance learning offerings must meet State Compliance regulations as defined by specific state legislation. TCU Distance Learning is any for-credit instruction provided to a TCU student outside the State of Texas. This includes internships, clinical, video conferencing, online, or any other delivery format that crosses state lines. Contact the Koehler Center for Teaching Excellence for guidelines. Include a letter of support from the Koehler Center with this proposal.

**Supporting evidence or justification:** (For a new course, attach proposed syllabus, including course objectives, course outline, and representative bibliography.)

**Describe the intended outcomes of the course and how they will be assessed:** *include an attachment if additional space is needed*

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**Additional resources required:**

**Faculty:**

**Space:**

**Equipment:**

**Library:**

**Financial Aid:**

**Other:**

**Change in teaching load:**

**Does this change affect any other units of the University?**      Yes      No

*If yes, submit supporting statement signed by chair of affected unit.*

**If cross-listed, provide evidence of approval by all curriculum committees appropriate to both the originating and the cross-listed units.**

**Chair of Originating Unit:**

**Name:**

**Unit:**

**Signature:**

# TCU Mariachi Sangre Royal

## MUSI 60250-079

**Instructor Name:** Imelda Martinez and Ramon Niño

**Semester and Year:** Fall 2022

**Number of Credits:** 0.50

**Class Location:** MSC 124

**Class Meeting Day(s) & Time(s):** Tuesday, 6:00-7:30pm

**Zoom Access Information:** *If we ever need to have a class meeting through zoom you will be sent a link to your TCU email for log in access.*

**Office Location:** MSC 214

**Office Hours:** By appointment only

**Telephone:** (575) 621-9600, (940) 231-0359

**Email:** Imelda.martinez@tcu.edu, ramon.nino@tcu.edu

**Response Time:** 24-48 hours

## Final Exam Date & Other Important Dates

A cumulative, public performance at the end of the semester will take place in lieu of a final examination. Students will be expected to demonstrate growth vocally and instrumentally from their performance at the start of the semester.

## Course Description

This course will introduce fundamental music techniques, music theory relevant to Mariachi, and Mexican historical background necessary to read, understand and interpret Mariachi music in a culturally authentic manner.

The course will promote ensemble technique as well as individual growth in Mariachi performance skills. Students will reinforce their aural and reading skills as they will engage in hands-on exercises that will develop and refine their creative and intellectual performance ability and musical understanding of Mariachi. Students will be expected to participate in select public performances representing TCU and the university community. This ensemble is open to all TCU students but is designed for students with some formal music education. Prerequisites for this ensemble include proficiency in a Mariachi instrument or permission from the instructors.

## Learning Outcomes

Students who successfully complete this course will:

1. demonstrate professionalism, dedication, and responsibility through punctuality at ensemble rehearsals and performances
2. conduct self-evaluation of performance based on ensemble rehearsals for future improvement
3. apply skills in the preparation and performance of music from varying Mariachi styles

4. measure personal growth and/or excellence vocally and instrumentally through individual recordings and ensemble rehearsals and performances

## **Prerequisites**

Music major/minor or permission of instructor. All students enrolled in a mariachi course must be able to play a mariachi-based instrument; therefore, vocalists will be asked to learn a mariachi-based instrument if they do not know how to play one already.

## **Required Texts / Materials**

- 3 Ring Binder
- Pencils
- Pencil Pouch
- Instrument
- Personal Tuner
- Cleaning Cloth
- Appropriate Accessories for the instrument being used.

## **ATTIRE**

Informal Uniform Options:

- White-collared button-down shirt with long sleeves. Solid black shoes, black socks, black dress pants or long black skirt (NO LEGGINGS).
- TCU polo shirt will be worn with jeans or dress pants, black socks and solid black shoes.
- Camisolas will be worn with black dress pants or traje pants, as directed by instructors. A \$50 fee is charged for a missing camisola.

As the semester progresses, the goal is to size everyone for a traditional traje. These trajes are the property of TCU and are to be returned at the end of the semester. A \$500 fine will be added to your TCU bill for any missing uniform item.

## **Teaching Philosophy**

We believe that Mariachi is a vital component of a cohesive music education. As such, the instructors will discuss culture, proper diction, vowel connection, and instrumental technique. Students are expected to come to class ready to be active participants in the learning process.

## **Instructional Methods**

This course is an ensemble and, as such, students will be expected to come to rehearsal prepared to perform their individual part and improve both individually and as part of the group.

## Course Policies and Requirements

### Assignments

Students will submit bi-weekly recordings to demonstrate individual practice (LO2) and growth vocally and instrumentally (LO4). Students will be graded on their participation in ensemble rehearsals (LO1). The ensemble will host public performances throughout the semester to demonstrate skills in performance (LO1, LO3).

### Grading

Grading for this course will be based on Recording Submissions/Quizzes and Attendance/Performances. The instructors reserve the right to *raise* any grade.

#### Final Grade Elements / Grade Breakdown:

Outcome(s)	Assignments, Exams/Quizzes, Presentations, etc.	Percentage	Points
1, 2, 3, 4	Ensemble Performances and Recordings (15)	75	5
1, 3, 4	Attendance	15	25
1, 3, 4	Participation	10	25

### Grading Scales

Grade	Score
A	90–100
B	80–89.99
C	70–79.99
F	0–69.99

### Late Work

Late work will only be accepted ONLY if the student has communicated with the instructor before the deadline has passed. A grace period will be given after instructor approval.

### Grading Concerns

Grades will be updated regularly in D2L, if you have a grade concern email both instructors before the next scheduled class.

## Attendance

The University Attendance Policy states that “[r]egular and punctual class attendance is essential for academic success and no assigned work is summarily excused because of absence regardless of the cause.” Expectations for this course is that you come to class all the time and on time. One absence per semester will be considered *FREE* for each student. Absences known in advance *will* be communicated to the instructor at the earliest possibility. Absence will not be counted for classes when a student attends but is not able to vocalize or play because of health or other related issues. Communication in advance about absences for illness is still expected.

Unexcused absence(s) in the week leading to a performance may lead to the withholding of a student from performance at the discretion of the director.

Each absence will lower the student's grade as follows:

### *Unexcused Absences Grade*

0-1	<i>No impact on grade</i>
2	<i>Final grade lowered one letter</i>
3+	<i>Final grade of F</i>

## Participation

Students are expected to come to class on time, ready to play their instrument or sing, remain engaged throughout the rehearsal, and be receptive to feedback. Tardiness is unacceptable. Tardiness is defined as not being in your place with your materials starting at 6pm for class time or the corresponding performance call-time. Consistent tardiness will result in a 10% deduction to the participation grade.

## Class Norms & Netiquette

All members of the class are expected to follow rules of common courtesy in all email messages, discussions, and chats. If I deem any of them to be inappropriate or offensive, I will forward the message to the Chair of the department and appropriate action will be taken, not excluding expulsion from the course. The same rules apply online as they do in person. Be respectful of other students. Foul discourse will not be tolerated. Please take a moment and read some [basic information about netiquette](http://www.albion.com/netiquette/) (<http://www.albion.com/netiquette/>).

Participating in the virtual realm, including social media sites and shared-access sites sometimes used for educational collaborations, should be done with honor and integrity. Please review the relevant sections of the [Student Handbook](https://deanofstudents.tcu.edu/student-handbook/) (<https://deanofstudents.tcu.edu/student-handbook/>) for TCU's network and computing policies and communication guidelines.

## Technology Policies

### Email

Only the official TCU student email address will be used for all course notification. It is your responsibility to check your TCU email on a regular basis.

### Course Materials

TCU students are prohibited from sharing any portion of course materials (including videos, PowerPoint slides, assignments, or notes) with others, including on social media, without written permission by the course instructor. Accessing, copying, transporting (to another person or location), modifying, or destroying programs, records, or data belonging to TCU or another user without authorization, whether such data is in transit or storage, is prohibited. The full policy can be found at: <https://tcu.policytech.com/dotNet/documents/?docid=55&public=true>.

Violating this policy is considered a violation of Section 3.2.8 of the Student Code of Conduct found in the [Student Handbook](https://deanofstudents.tcu.edu/student-handbook/) (<https://deanofstudents.tcu.edu/student-handbook/>), and may also constitute Academic Misconduct or Disruptive Classroom Behavior. TCU encourages student debate and discourse; accordingly, TCU generally interprets and applies its policies, including the policies referenced above, consistent with the values of free expression and First Amendment principles.

### Academic Misconduct

Academic Misconduct (Section 3.4 of the Student Code of Conduct found in the [Student Handbook](https://deanofstudents.tcu.edu/student-handbook/) (<https://deanofstudents.tcu.edu/student-handbook/>)): Any act that violates the academic integrity of the institution is considered academic misconduct. The definitions and procedures used to resolve suspected acts of academic misconduct are available in the offices of the Academic Deans and Dean of Students, and are also listed in detail in the [Undergraduate Catalog](http://tcu.smartcatalogiq.com/current/Undergraduate-Catalog/Student-Policies/Academic-Conduct-Policy-Details) (<http://tcu.smartcatalogiq.com/current/Undergraduate-Catalog/Student-Policies/Academic-Conduct-Policy-Details>) and the [Graduate Catalog](http://tcu.smartcatalogiq.com/en/current/Graduate-Catalog/Academic-Conduct) (<http://tcu.smartcatalogiq.com/en/current/Graduate-Catalog/Academic-Conduct>).

Specific examples include, but are not limited to:

- **Cheating:** Copying from another student's test paper, laboratory report, other report, or computer files and listings; using, during any academic exercise, material and/or devices not authorized by the person in charge of the test; collaborating with or seeking aid from another student during a test or laboratory without permission; knowingly using, buying, selling, stealing, transporting, or soliciting in its entirety or in part, the contents of a test or other assignment unauthorized for release; substituting for another student or permitting another student to substitute for oneself.
- **Plagiarism:** The appropriation, theft, purchase or obtaining by any means another's work, and the unacknowledged submission or incorporation of that work as one's own offered for credit. Appropriation includes the quoting or paraphrasing of another's work without giving proper credit.
- **Collusion:** The unauthorized collaboration with another in preparing work offered for credit.
- **Abuse of resource materials:** Mutilating, destroying, concealing, or stealing such material.

- **Computer misuse:** Unauthorized or illegal use of computer software or hardware through the TCU Computer Center or through any programs, terminals, or freestanding computers owned, leased or operated by TCU or any of its academic units for the purpose of affecting the academic standing of a student.
- **Fabrication and falsification:** Unauthorized alteration or invention of any information or citation in an academic exercise. Falsification involves altering information for use in any academic exercise. Fabrication involves inventing or counterfeiting information for use in any academic exercise.
- **Multiple submission:** The submission by the same individual of substantial portions of the same academic work (including oral reports) for credit more than once in the same or another class without authorization.
- **Complicity in academic misconduct:** Helping another to commit an act of academic misconduct.
- **Bearing false witness:** Knowingly and falsely accusing another student of academic misconduct.

## TCU Online: Our Learning Management System

### Getting Started with TCU Online

**Technical Requirements:** Check your computer is ready by looking at the [specifications list](https://community.brightspace.com/s/article/Brightspace-Platform-Requirements). (<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>)

**Log In:** (using your TCU Network Credentials)

Option 1: Access via [my.tcu.edu](http://my.tcu.edu) > Student Quick Links > TCU Online

Option 2: Login at <http://d2l.tcu.edu>

\*For information about logging into TCU Online, view these [instructions](http://tcuonline.tcu.edu/kb/how-do-i-log-in/) (<http://tcuonline.tcu.edu/kb/how-do-i-log-in/>).

**Student Orientation Tutorial for TCU Online:** If you have not yet taken the TCU Online Student Orientation Tutorial, please do so now. To access it, click on the Orientations semester OR view all courses in your My Courses widget visible upon logging in to TCU Online. Click on the "Student Orientation Tutorial" to enter the orientation course. Follow the instructions in the course. You can return to this tutorial at any time.

### How This Course Will Use TCU Online

Grades will be updated regularly on D2L.

### Getting Help with TCU Online

If you experience any technical problems while using TCU Online, please do not hesitate to contact the D2L HELP DESK. They can be reached by phone or chat 24 hours a day, 7 days a week, 365 days a year.

**Phone:** 1-877-325-7778

**Chat:** Chat is available within TCU Online in the Help menu on the navigation bar.

If you are working with the helpdesk to resolve a technical issue, make sure to keep me updated on the troubleshooting progress.

If you have a course-related issue (course content, assignment troubles, quiz difficulties) please contact me.

## Personal Settings & Notifications for TCU Online

As a student, you should set up your account settings, profile, and notifications. To do this you will login to TCU Online and select your name on the top right of the screen. You can upload a photo of yourself and add personal information to your profile. In the notifications area, you can add your phone number to receive text messages when grades are given, as well as reminder texts for upcoming assignments and quizzes.

## Student Success Tools for TCU Online

### Pulse

[Pulse](https://www.d2l.com/products/pulse/) is a phone app which gives you access to the course calendar, assignments, grades, and announcements. This app provides a graph that can help you manage your time. Based on the number of assignments and events on the course calendar for your classes, the graph will display busy times for class work in the upcoming week. You can use this app to manage your daily workload, and it includes the ability to view and access course materials offline. You can download Pulse from the Google Play or Apple Store. You can learn more and download Pulse here: <https://www.d2l.com/products/pulse/>.

### ReadSpeaker

[ReadSpeaker](https://tcuonline.tcu.edu/how-to-hub/instructor-how-to-hub-for-tcu-online/integrations-and-mobile/readspeaker/) includes a number of tools that can enhance your understanding and comprehension of course materials. ReadSpeaker can create an audio version of content that you can listen to while on a page within a course or that you can download to listen offline. ReadSpeaker can also read Microsoft Office files and PDFs. There are additional tools and features to assist you with reading and focusing in TCU Online, tools that provide support for writing and proofing text, and tools that can read non-TCU Online content aloud. You can learn more about how to use ReadSpeaker tools here: <https://tcuonline.tcu.edu/how-to-hub/instructor-how-to-hub-for-tcu-online/integrations-and-mobile/readspeaker/>

## Support for TCU Students

### Campus Offices

- Academic Advising (817-257-7486, Jarvis 104)
- Brown-Lupton Health Center (817-257-7938 or 817-257-7940)
- Center for Digital Expression (CDeX) (cdex@tcu.edu, Scharbauer 2003)
- Center for Writing (817-257-7221, Reed Hall 419)
- Counseling & Mental Health Center (817-257-7863, Jarvis Hall 2<sup>nd</sup> floor)
- Dean of Students (817-257-7926, the Harrison 1600)
- Mary Couets Burnett Library: Reference Desk (817-257-7117)
- Office of Religious & Spiritual Life (817-257-7830, Jarvis Hall 1<sup>st</sup> floor)

- Student Access & Accommodations (817-257-6567, The Harrison 1200)
- Student Success (817-257-8345, Samuelson Hall, West Entrance)
- Substance Use and Recovery Services (817-257-7100, Jarvis Hall 2<sup>nd</sup> floor)
- Transfer Student Center (817-257-8345, Samuelson Hall, West Entrance)
- Veterans Services (817-257-5551, Jarvis Hall 2<sup>nd</sup> floor)

## Anti-Discrimination and Title IX Information

### Statement on TCU's Non-Discrimination Policy

TCU is committed to providing a positive learning, living, and working environment free from unlawful discrimination, harassment, sexual misconduct, and retaliation. In support of this commitment, in its policy on Prohibited Discrimination, harassment, sexual misconduct and retaliation, TCU has a range of prohibited behaviors, including unlawful discrimination and harassment and related sexual and other misconduct based on age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law. The **Office of Institutional Equity (OIE)** is responsible for responding to all reports of discrimination, harassment, sexual misconduct and retaliation.

Please use the following links to review [TCU Policy 1.008 Prohibited Discrimination, Harassment, Sexual Misconduct and Retaliation](#) or to review [TCU Policy 1.009 Responding to Reports of Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation](#).

To make a report, you may call OIE at 817-257-8228, email [oie@tcu.edu](mailto:oie@tcu.edu), visit us at The Harrison, Suite 1800 or click here: [Make a Report](#).

To learn about the Campus Community Response Team (CCRT) and Report a Bias Incident click here: <https://inclusion.tcu.edu/campus-community-response-team/>

### Title IX

TCU's Title IX Coordinator works within OIE. Andrea Vircks-McDew serves as TCU's Title IX Coordinator. You may call 817-257-8228 to make a report, email [oie@tcu.edu](mailto:oie@tcu.edu) or [a.vircks@tcu.edu](mailto:a.vircks@tcu.edu), or make a report [here](#). Additional Title IX resources and information are available at <https://www.tcu.edu/institutional-equity/title-ix/index.php>.

### Mandatory Reporters

ALL TCU employees, except confidential resources, are considered Mandatory Reporters. Mandatory reporters are required to immediately report to OIE any conduct that raises Discrimination, Harassment, Sexual Misconduct (Title IX or Violence Against Women (VAWA)) or Retaliation. Mandatory reporters cannot promise to refrain from forwarding the information to OIE.

### Confidential On-Campus Resources

Campus Advocacy, Resources & Education

<https://care.tcu.edu> | 817-257-5225

Counseling & Mental Health Center

[www.counseling.tcu.edu](http://www.counseling.tcu.edu) | 817-257-7863

Religious & Spiritual Life

[www.faith.tcu.edu](http://www.faith.tcu.edu) | 817-257-7830

### **On Campus Resources**

TCU Police

[www.police.tcu.edu](http://www.police.tcu.edu) | 817-257-8400 Non-emergency | 817-257-7777 Emergency

### **TCU Policy for Religious Observations & Holidays**

“Students who are unable to participate in a class, in any related assignment or in a university required activity because of the religious observance of a holy day shall be provided with a reasonable opportunity to make up the examination or assignment, without penalty, provided that it does not create an unreasonable burden on the University.” For more information, please visit the [TCU Policy for Religious Observations & Holidays](#) webpage.

### **Student Access and Accommodation**

Texas Christian University affords students with disabilities reasonable accommodations in accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. To be eligible for disability-related academic accommodations, students are required to register with the TCU Office of Student Access and Accommodation and have their requested accommodations evaluated. If approved for accommodations, students are required to discuss their official TCU Notification of Accommodation with their instructors. Accommodations are not retroactive and require advance notice to implement. The Office of Student Access and Accommodation is located in The Harrison, Suite 1200. More information on how to apply for accommodations can be found at <https://www.tcu.edu/access-accommodation/> or by calling Student Access and Accommodation at (817) 257-6567.

### **Audio Recording Notification:**

Audio recordings of class lectures may be permitted by the instructor or as an approved disability accommodation through Student Access and Accommodation. Recordings are not to be shared with other students, posted to any online forum, or otherwise disseminated.

## Emergency Response Information

View [TCU's L.E.S.S. is More public safety video](https://publicsafety.tcu.edu/less-is-more/) to learn about Lockdown, Evacuate, and Seek Shelter procedures. (<https://publicsafety.tcu.edu/less-is-more/>)

View the [TCU Building Safety Maps](https://publicsafety.tcu.edu/less-safety-maps/) that show the specific seek shelter locations and building rally points for evacuation. (<https://publicsafety.tcu.edu/less-safety-maps/>)

View the [TCU Evacuation Rally Point Map](https://publicsafety.tcu.edu/wp-content/uploads/2020/01/TCU-Rally-Point-Map.pdf) to see all rally points for evacuation. (<https://publicsafety.tcu.edu/wp-content/uploads/2020/01/TCU-Rally-Point-Map.pdf>)

Download the [Frogshield Campus Safety App](https://police.tcu.edu/frogshield/) on your phone. (<https://police.tcu.edu/frogshield/>).

In the event of an emergency, call the TCU Police Department at **817-257-7777**.

## Course Schedule

*These are some dates and assignments that are important as we go through the semester. These plans may need to change to enhance the class learning opportunity. Such changes will be communicated clearly and are not unusual and should be expected.*

Date	Topic	Preparation / Homework	Class Activity
Tue. Aug. 23	Get To Know You		Individual/Pairs
Thurs. Aug. 25	Zoom Check	Zoom Log In	Submit electronic signature of received syllabus.
Tue. Sept 6	Vocals	Vocal Warm-up and Voice Assignments	Duet Work
Thurs. Sept 8	Vocals	Vocal Warm-up and Voice Assignments	Duet Work
Tue. Sept 13	Lyric Analysis DUE	Class discussion will take place on vowel connection	Submit a copy of lyric markings
TBD	Frog Alley	Promote Mariachi	Student Networking
Sat. Oct. 1	OU Football Game	Tailgate and Promote Mariachi	Student Performance and Networking
TBD	Music Recital	Preparation of Performance pieces	Student Performance
Fri. Dec. 2	TCU Fine Arts Gala	Memorize selected repertoire	Perform

**\*\* Weekly assignments will be communicated in each class\*\***

## **Student Perception of Teaching (SPOT)**

Towards the end of the term you will receive an email asking you to complete your SPOT for this course. I appreciate your thoughtful and reflective feedback to help make this course successful for future students. You can fill out the SPOT by clicking on the link in the email or in TCU Online when SPOTs open.

## **TCU Mission Statement**

To educate individuals to think and act as ethical leaders and responsible citizens in the global community.

## **TCU School of Music Mission**

To foster excellence in performance, teaching, creativity, and scholarship while affirming music as an integral part of a classic liberal arts education.

## **TCU School of Music Vision**

To become a world-class university school of music, acknowledged as one of the finest in the country.