

## GRADUATE COUNCIL: NEW COURSE PROPOSAL

**Originating Unit:**

**Type of action:**      New course      Full online course\*\*

**Semester and year course will take effect:**

**New course title:**

**Appropriate computer abbreviation (30 spaces or less):**

**Course instructional methodology:**

course component types: [ugradcouncil.tcu.edu/forms/Course Component Types.pdf](http://ugradcouncil.tcu.edu/forms/Course%20Component%20Types.pdf)

**New course number:**

**Prerequisites for new course:** *include an attachment if additional space is needed*

**Description of new course (catalog copy):** *include an attachment if additional space is needed*

attached files can be seen and managed in Acrobat Pro by clicking on  
View > Show/Hide > Navigations Panes > Attachments

## **Fully Online Courses\*\***

All online courses, and /or distance learning offerings must meet State Compliance regulations as defined by specific state legislation. TCU Distance Learning is any for-credit instruction provided to a TCU student outside the State of Texas. This includes internships, clinical, video conferencing, online, or any other delivery format that crosses state lines. Contact the Koehler Center for Teaching Excellence for guidelines. Include a letter of support from the Koehler Center with this proposal.

**Supporting evidence or justification:** (For a new course, attach proposed syllabus, including course objectives, course outline, and representative bibliography.)

**Describe the intended outcomes of the course and how they will be assessed:** *include an attachment if additional space is needed*

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**Additional resources required:**

**Faculty:**

**Space:**

**Equipment:**

**Library:**

**Financial Aid:**

**Other:**

**Change in teaching load:**

**Does this change affect any other units of the University?**      Yes      No

*If yes, submit supporting statement signed by chair of affected unit.*

**If cross-listed, provide evidence of approval by all curriculum committees appropriate to both the originating and the cross-listed units.**

**Chair of Originating Unit:**

**Name:**

**Unit:**

**Signature:**

**TCU PERCUSSION ENSEMBLE II – Fall 2023**  
MUSI 60320 – Graduate Percussion Ensemble II

Professor: Dr. Brian A. West  
Number of Credits: .5 hours  
Class Location: MSC 122 GRH (Gipson Percussion Rehearsal Hall) / 121A  
Class Times: Percussion Ensemble II – Tuesday/Thursday 2:00-3:20; Fridays 2:00-3:50  
Office: MSC 121C  
Office Hours: By appointment in person or via Zoom (Zoom ID = 528 075 7690)  
Phone: 817-257-5759  
E-mail: [b.west@tcu.edu](mailto:b.west@tcu.edu)  
Response Time: Emails are typically responded to within 48 hours

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**Final Exam & Other Important Dates -**

Concert #1 date – xx/xx/2023

Concert #2 date – xx/xx/2023

Final exam date – xx/xx/2023

**Course Description -**

The purpose of this course is to provide percussion students with rehearsal and performance experience within a percussion ensemble setting.

**Goals for the course**

Students will perform a wide variety of percussion ensemble literature. This experience will enable the students to receive instruction and perform on many different types of percussion instruments, perform in other than an accompaniment role, learn to listen to the instruments of their own family, and familiarize themselves with this ever-growing genre. Students will develop practical skills in ensemble functionality (including rehearsal techniques, balance, and ensemble musicality) as well as gain a greater understanding of the repertoire through discussion and performance of both historically-significant and forward-looking contemporary works.

**Expectations for the course**

Students are expected to prepare assignments before rehearsals and be ready to perform at each class meeting. Students will perform a variety of percussion ensemble literature, and will perform concerts each semester.

**Grading**

Percussion Ensemble II is an ensemble performance class. Therefore, the grade is based on **attendance** (see below) and **performance**. For each piece of music, a set of part assignments/goals will be outlined by the instructor. A high level of preparation of these part assignments/goals is expected. The course grade will be based on regular rehearsal attendance and individual preparation in rehearsals and performances. Being prepared for each rehearsal, making a positive contribution to the ensemble as a unit, and outstanding performance/preparation will result in a grade of “A” for the semester. Being well prepared for rehearsal means knowing your part (i.e. not learning your part during rehearsal) and being ready to learn how your part contributes to the ensemble. This will be assessed throughout the semester.

**Attendance**

Attendance at all steel band rehearsals and performances is mandatory. An unexcused absence from a performance will result in a grade of “F” in the course for the semester.

- All absences are unexcused unless approved by the Ensemble Director.
- Every unexcused absence will result in your grade being lowered by one letter.
- Two tardies count as one absence.

Attendance may be excused only by the Ensemble Director with verification from the Dean of Students office.

### **Grading Scheme**

A – Well prepared for all rehearsals, no unexcused absences from rehearsals

B – Well prepared for all rehearsals, one unexcused absence from a rehearsal

C – Well prepared for all rehearsals, two unexcused absences from rehearsals

F – Well prepared for all rehearsals, three or more unexcused absences from rehearsals

OR

F – Well prepared for all rehearsals, unexcused absence from a performance

### **Learning Outcomes**

1. Students will identify percussion orchestra and percussion ensemble repertoire through the study of a variety of literature.
2. Students will identify historical knowledge of performance practice in the repertoire being studied.
3. Students will apply their knowledge of theoretical issues pertaining to the repertoire being studied.
4. Students will develop technical skills needed to perform specific styles of music being studied.
5. Students will develop critical thinking skills about music through analysis, critical listening, and performance evaluation.
6. Students will demonstrate and create a successful performance of the repertoire assigned.

### **Program Outcomes**

Percussion ensemble participation provides an opportunity for students to foster excellence in performance and creativity, while affirming music as an integral part of a classic liberal arts education.

### **Prerequisites**

Satisfactory audition and/or approval of the instructor.

### **Required Materials**

Students are expected to purchase sticks and/or mallets needed for their part assignments. Sticks and/or mallets may be obtained from music stores and/or internet sites such as:

*Steve Weiss Music* <https://www.steveweissmusic.com>

### **Teaching Philosophy**

The faculty believe that learning occurs through doing and this is especially true in the field of ensemble performance. We believe in a student-centered learning environment where the student and teacher together explore the music, the composer's intent, and possible solutions to technical problems and musical interpretation. The teacher's role is to create an environment for learning where students are challenged and inspired to find their own musical voice.

### **Instructional Methods**

Students will meet learning outcomes through ensemble rehearsals, sectional rehearsal time, individual practice time, group discussions, and self-assessment.

### **Performances**

The ensembles will perform a concert each semester on campus. Off campus performances are also a possibility. All performances will be scheduled as far in advance as possible.

### **Practice**

All students must come to rehearsal with your parts learned and ready to rehearse.

### **Dress**

Concert black (tuxedo or long dress) or black shirt, black pants, black socks, and black shoes. The Director and the venue of performance will determine the exact dress.

### **Hearing Health And Injury Prevention**

The School of Music recognizes the importance of educating students about current musician health issues. As a part of their regular curricular study in the applied teaching studio, students and teachers will consider and discuss music-induced hearing loss and the prevention of performance related injuries. Students will also be made aware of the available professional resources to address these musician health issues by their instructor.

### **Technology Policies**

#### **Technology Expectations**

All students should have access to a reliable high-speed internet connection and technology capable of running Zoom as well as other standard programs (Microsoft Office, Adobe Creative Suite). Students who do not have access to these technologies should contact their instructor for additional guidance.

#### **Email**

Only the official TCU student email address will be used for all course notification. It is your responsibility to check your TCU email on a regular basis. Instructors will try to return emails within 24-48 hours.

#### **Course Materials**

TCU students are prohibited from sharing any portion of course materials (including videos, PowerPoint slides, assignments, or notes) with others, including on social media, without written permission by the course instructor. Accessing, copying, transporting (to another person or location), modifying, or destroying programs, records, or data belonging to TCU or another user without authorization, whether such data is in transit or storage, is prohibited. The full policy can be found at: <https://security.tcu.edu/polproc/usage-policy/>.

Violating this policy is considered a violation of Section 3.2.15 of the Student Code of Conduct (this policy may be found in the Student Handbook at <https://tcu.codes/code/index/>), and may also constitute Academic Misconduct or Disruptive Classroom Behavior (these policies may be found in the undergraduate catalog at <https://tcu.smartcatalogiq.com/current/Undergraduate-Catalog/Student-Policies/Academic-Conduct-Policy-Details>). TCU encourages student debate and discourse; accordingly, TCU generally interprets and applies its policies, including the policies referenced above, consistent with the values of free expression and First Amendment principles.

#### **Use of Box.com**

Courses in the College of Fine Arts may use the cloud-based storage program Box ([tcu.box.com](https://tcu.box.com)) to house assignments and course materials too large for TCU Online. Course Box folders should be treated as extensions of the TCU Online site, and the same rules regarding sharing and Academic Misconduct apply.

## **TCU Policy for Religious Observations & Holidays**

“Students who are unable to participate in a class, in any related assignment or in a university required activity because of the religious observance of a holy day shall be provided with a reasonable opportunity to make up the examination or assignment, without penalty, provided that it does not create an unreasonable burden on the University.” For more information, please visit the [TCU Policy for Religious Observations & Holidays](#) webpage.

## **Student Access and Accommodation**

Texas Christian University affords students with disabilities reasonable accommodations in accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. To be eligible for disability-related academic accommodations, students are required to register with the TCU Office of Student Access and Accommodation and have their requested accommodations evaluated. If approved for accommodations, students are required to discuss their official TCU Notification of Accommodation with their instructors. Accommodations are not retroactive and require advance notice to implement. The Office of Student Access and Accommodation is located in The Harrison, Suite 1200. More information on how to apply for accommodations can be found at <https://www.tcu.edu/access-accommodation/> or by calling Student Access and Accommodation at (817) 257-6567.

## **Audio Recording Notification**

Audio recordings of class lectures may be permitted by the instructor or as an approved disability accommodation through Student Access and Accommodation. Recordings are not to be shared with other students, posted to any online forum, or otherwise disseminated.

## **Academic Misconduct Statement**

Academic Misconduct (Sec. 3.4 from the [TCU Code of Student Conduct](#)): Any act that violates the academic integrity of the institution is considered academic misconduct. The procedures used to resolve suspected acts of academic misconduct are available in the offices of Academic Deans and the Office of Campus Life and are also listed in detail in the [Undergraduate Catalog](#) and the [Graduate Catalog](#). Specific examples include, but are not limited to:

- **Cheating:** Copying from another student’s test paper, laboratory report, other report, or computer files and listings; using, during any academic exercise, material and/or devices not authorized by the person in charge of the test; collaborating with or seeking aid from another student during a test or laboratory without permission; knowingly using, buying, selling, stealing, transporting, or soliciting in its entirety or in part, the contents of a test or other assignment unauthorized for release; substituting for another student or permitting another student to substitute for oneself.
- **Plagiarism:** The appropriation, theft, purchase or obtaining by any means another’s work, and the unacknowledged submission or incorporation of that work as one’s own offered for credit. Appropriation includes the quoting or paraphrasing of another’s work without giving credit.
- **Collusion:** The unauthorized collaboration with another in preparing work offered for credit.
- **Abuse of resource materials:** Mutilating, destroying, concealing, or stealing such material.
- **Computer misuse:** Unauthorized or illegal use of computer software or hardware through the TCU Computer Center or through any programs, terminals, or freestanding computers owned, leased or operated by TCU or any of its academic units for the purpose of affecting the academic standing of a student.
- **Fabrication and falsification:** Unauthorized alteration or invention of any information or citation in an academic exercise. Falsification involves altering information for use in

any academic exercise. Fabrication involves inventing or counterfeiting information for use in any academic exercise.

- **Multiple submission:** The submission by the same individual of substantial portions of the same academic work (including oral reports) for credit more than once in the same or another class without authorization.
- **Complicity in academic misconduct:** Helping another to commit an act of academic misconduct.
- **Bearing false witness:** Knowingly and falsely accusing another student of academic misconduct.

## **Anti-Discrimination and Title IX Information**

### **Statement on TCU's Non-Discrimination Policy**

TCU is committed to providing a positive learning, living, and working environment free from unlawful discrimination, harassment, sexual misconduct, and retaliation. In support of this commitment, in its policy on Prohibited Discrimination, harassment, sexual misconduct and retaliation, TCU has a range of prohibited behaviors, including unlawful discrimination and harassment and related sexual and other misconduct based on age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law. The **Office of Institutional Equity (OIE)** is responsible for responding to all reports of discrimination, harassment, sexual misconduct and retaliation.

Please use the following links to review [TCU Policy 1.008 Prohibited Discrimination, Harassment, Sexual Misconduct and Retaliation](#) or to review [TCU Policy 1.009 Responding to Reports of Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation](#).

To make a report, you may call OIE at 817-257-8228, email [oie@tcu.edu](mailto:oie@tcu.edu), visit us at The Harrison, Suite 1800 or click here: [Make a Report](#).

[To learn about the Campus Community Response Team \(CCRT\) and Report a Bias Incident click here: <https://inclusion.tcu.edu/campus-community-response-team/>](#)

### **Title IX**

TCU's Title IX Coordinator works within OIE. Andrea Vircks-McDew serves as TCU's Title IX Coordinator. You may call 817-257-8228 to make a report, email [oie@tcu.edu](mailto:oie@tcu.edu) or [a.vircks@tcu.edu](mailto:a.vircks@tcu.edu), or make a report [here](#). Additional Title IX resources and information are available at <https://www.tcu.edu/institutional-equity/title-ix/index.php>.

### **Mandatory Reporters**

ALL TCU employees, except confidential resources, are considered Mandatory Reporters. Mandatory reporters are required to immediately report to OIE any conduct that raises Discrimination, Harassment, Sexual Misconduct (Title IX or Violence Against Women (VAWA)) or Retaliation. Mandatory reporters cannot promise to refrain from forwarding the information to OIE.

### **Confidential On-Campus Resources**

Campus Advocacy, Resources & Education  
<https://care.tcu.edu> | 817-257-5225

### **Counseling & Mental Health Center**

[www.counseling.tcu.edu](http://www.counseling.tcu.edu) | 817-257-7863

### **Religious & Spiritual Life**

[www.faith.tcu.edu](http://www.faith.tcu.edu) | 817-257-7830

## **On Campus Resources**

TCU Police

[www.police.tcu.edu](http://www.police.tcu.edu) | 817-257-8400 Non-emergency | 817-257-7777 Emergency

### **TCU Policy for Religious Observations & Holidays**

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### **Emergency Response Information**

View [TCU's L.E.S.S. is More public safety video](#) to learn about Lockdown, Evacuate, and Seek Shelter procedures. (<https://publicsafety.tcu.edu/less-is-more/>)

View the [TCU Building Safety Maps](#) that show the specific seek shelter locations and building rally points for evacuation. (<https://publicsafety.tcu.edu/less-safety-maps/>)

View the [TCU Evacuation Rally Point Map](#) to see all rally points for evacuation.

(<https://publicsafety.tcu.edu/wp-content/uploads/2020/01/TCU-Rally-Point-Map.pdf>)

Download the [Frogshield Campus Safety App](#) on your phone. (<https://police.tcu.edu/frogshield/>).

In the event of an emergency, call the TCU Police Department at **817-257-7777**.

### **STUDENT PERCEPTION OF TEACHING (SPOT)**

Towards the end of the term, you will receive an email asking to complete your SPOT for this course. I appreciate your thoughtful and reflective feedback to help make this course successful for future students. You can fill out the SPOT by clicking on the link in the email or in TCU Online when SPOTs open.

### **SUPPORT FOR TCU STUDENTS**

Campus Offices

- Academic Advising (817-257-7486, Jarvis 104)
- Brown-Lupton Health Center (817-257-7938 or 817-257-7940)
- Center for Digital Expression (CDeX) (cdex@tcu.edu, Scharbauer 2003)
- Center for Writing (817-257-7221, Reed Hall 419)

- Counseling & Mental Health Center (817-257-7863, Jarvis Hall 2<sup>nd</sup> floor)
- Dean of Students (817-257-7926, the Harrison 1600)
- Mary Coats Burnett Library: Reference Desk (817-257-7117)
- Office of Religious & Spiritual Life (817-257-7830, Jarvis Hall 1<sup>st</sup> floor)
- Student Access & Accommodations (817-257-6567, The Harrison 1200)
- Student Success (817-257-8345, Samuelson Hall, West Entrance)
- Substance Use and Recovery Services (817-257-7100, Jarvis Hall 2<sup>nd</sup> floor)
- Transfer Student Center (817-257-8345, Samuelson Hall, West Entrance)
- Veterans Services (817-257-5551, Jarvis Hall 2<sup>nd</sup> floor)

### **TCU MISSION STATEMENT**

To educate individuals to think and act as ethical leaders and responsible citizens in the global community.

### **TCU COLLEGE OF FINE ARTS MISSION STATEMENT**

TCU College of Fine Arts prepares the next generation of creative leaders in the arts and champions the value of the arts as essential for learning and living in a global society.

### **TCU SCHOOL OF MUSIC MISSION STATEMENT**

To foster excellence in performance, teaching, creativity, and scholarship while affirming music as an integral part of a classic liberal arts education.

## Addendum

### SACSCOC Statement on Contact Hours

The proposed new course, MUSI 60320 (Graduate Percussion Ensemble II) will meet for 270 minutes a week, or **4320 minutes (72 hours) for a 16-week semester**. The course receives only 0.5 credits, so this far exceeds the minimum of 750 minutes of contact time required by SACSCOC for a 1-credit hour class.