

Originating Unit:	
Type of action:	New program Online program (hybrid, synchronous, or asynchronous)
Instruction, Innovat	ultation with the TCU Office of Institutional Effectiveness and the Koehler Center for tion, and Engagement Resources (i.e., if an online or distance learning component is w program) prior to submission of this form.
Semester and year	course/program will take effect:
New program title:	
Description of prog	gram:
Strategic Plan:	

Job Market Need:
Enrollment Projections:
Five-Year Costs and Funding Sources Summary (please submit New Program Budget Form)
Faculty:
Program Staff & Administration:
Graduate Student Support:
Space & Facility Needs:
Equipment Needs:
Library Resources:
IT Resources:
Tuition:
Tuition Discount Request:
Student Fees:
Other Funding:

External Accreditation Required (outside of SACSCOC)? Yes No
Change in Teaching Load: Yes No
Will this program affect any other units within the university? Yes No If yes, submit supporting statement signed by chair of affected unit.
Projected program cost to student.
Projected graduate starting salary.
Program Contact Person (person to contact with questions regarding program or individual completing form):
Name:
Extension:
Email:
REQUIRED SIGNATURES:
Chair of Originating Unit
Unit: Neeley Graduate Programs
Endorse Program: Yes No
Name: David G. Allen
Signature: David G. Allen
Date: 2/22/24

College/School:
Endorse Program: Yes No
Name:
Signature: Suti fickadson
Date:
Provost and Vice Chancellor of Academic Affairs:
Unit:
Permission to Proceed Granted: Yes No
Name:
Signature: See attached form
Date:

Dean of Originating Unit



"I approve permission to plan, with these caveats.

- 1. No operating funds or tuition discount
- 2. A position will not be given to Neeley expressly for this program. Rather, positions will be allocated on the basis of teaching need. The dean can choose to allocate one of the positions to this program.
- 3. The program only has permission to start once it has successfully gone through the governance process and the faculty and staff resources are in place. "

09/27/2023

Teresa Abi-Nader Dahlberg Provost & Vice Chancellor for Academic Affairs

Teresa Abi-Nadar Dahlbara



Originating Unit:						
Type of action:	Undergraduate program	Graduate progra	ım			
Onli	ine program (hybrid, synchrono	ous, or asynchronous))			
Certi	ificate program (if yes, will cer	tificate appear on trai	nscript)	Yes	No	
Lice	ensure					
Exte	ernal Accreditation Required (o	outside of SACS)?	Yes	No		
Semester and year	course/program will take eff	ect:				
New program title	:					
This is a TCU STI	E M Program Yes No)				
Proposed four-lett	ter plan abbreviation (ex. GR	AD):				
Proposed 6-digit C for reference, please vis	CIP Code? sit: https://nces.ed.gov/ipeds/cipcode.	/resources.aspx?y=56				
Description of pro	gram:					
Strategic Plan						
Job Market Need:						
Student Demand:						

Enrollment Projections (provide brief description here and attach a table as Appendix material):

attached files can be seen and managed in Acrobat Pro by clicking on View > Show/Hide > Navigations Panes > Attachments

Five-Year Costs and Funding Sources Summary (please submit New Program Budget Form)	
Faculty:	
Program Staff & Administration:	
Graduate Student Support:	
Space & Facility Needs:	
Equipment Needs:	
Library Resources:	
Signature Dean, TCU Library Date	e
Comments	
IT Resources:	
Koehler Center for Instruction, Innovation, and Engagement Resources:	
Tuition:	
Tuition Discount Request:	
Student Fees:	
Other Funding:	
Change in Teaching Load: Yes No	
Courses taught via Teaching Overload: Yes No	
Will this program affect any other units within the university? Yes No If yes, submit supporting statement signed by chair of affected unit.	

Curriculum:
Diversity Equity and Inclusion (DEI) Essential Competency Components:
Candidacy and Dissertation/Thesis (if applicable):
Delivery Modes, Use of Distance Technologies, and Delivery of Instruction:
Administrative Oversight:
Faculty:
Program Faculty Productivity: (Doctoral programs only; Appendix material requested):
attached files can be seen and managed in Acrobat Pro by clicking on View > Show/Hide > Navigations Panes > Attachments
Collaborative Arrangements (if applicable):

Program Contact Person (person to contact with questions regarding program or individual completing the form):
Name:
Extension:
Email
REQUIRED SIGNATURES:
Chair of Originating Unit:
Unit:
Endorse Program: Yes No
Name:
Signature: David J. Allen
Signature: David G. Allen Date: 2/22/24
Dean of Originating Unit:
College/School:
Endorse Program: Yes No
Name:
Signature: David G. Allen Date: 2/22/24
Date: 2/22/24

Required Appendices (if applicable):

attached files can be seen and managed in Acrobat Pro by clicking on View > Show/Hide > Navigations Panes > Attachments

- A. Completed and Signed Permission to Plan Form
- B. Assessment Plan and Curriculum Map (after approval by the Undergraduate or Graduate Council, the University Assessment Committee will review and approve these documents prior to approval from University Council)
- C. Course Descriptions and Prescribed Sequence of Courses
- D. New Program Budget Form
- E. College or Departmental Policy on Faculty Teaching Load

 If teaching load policy is set at the departmental level, include that information.
- F. Table of Program Full-time and Support Faculty (table template found at https://gradcouncil.tcu.edu/submission-forms/ or http://www.ugradcouncil.tcu.edu/)
- G. Program Faculty Productivity Tables (table template found at https://gradcouncil.tcu.edu/submission-forms/
- H. Curricula Vitae for Program Full-time Faculty
- I. Curricula Vitae for Program Support Faculty
- J. Articulation Agreements with Partner Institutions

Include copies of any agreements or Memoranda of Understanding related to the proposed program. These include formal and sustained arrangements with other universities, private businesses, or governmental agencies that contribute directly to the proposed program and student research/residency opportunities.

- K. List of Specific Clinical or In-Service Sites to Support the Proposed Program, if applicable
- L. Letters of Support

Letters from regional and national companies who have made commitments to hire graduates from the proposed new program are particularly helpful. Also, include statements of support or commitments to shared research projects from any similar or partner institutions.

Proposed Curriculum – BizTech Certificate

Mission Statement: The mission of the Biztech certificate is to bridge the gap between business acumen and technology innovation. The certificate equips professionals with the knowledge and skills needed to understand groundbreaking technology uses and to lead innovation in a digital business landscape.

Learning Competency: Students demonstrate understanding of cutting-edge technology tools and how these tools provide insights into business opportunities.

Certificate Requirements

- 9 credit hours (6 x 1.5 hour classes) from the list of approved courses.
- Courses can be taken during long semester (fall/spring), winter intersession and summer sessions based on course offerings.

Curriculum

Courses included in the BizTech Certificate vary based on the needs of the marketplace. While there are several courses that are consistently offered, many others are included based on new developments in technology. There is no prescribed sequence to these courses.

Courses included in the BizTech Certificate are released each academic year. Consistently offered courses include the following:

Course number & title	Credit	Description
	hours	
INSC 70420	1.5	This course is designed to provide students
Leading Biz		exposure to multiple facets for leading business
Transformation		transformation including strategy, organization,
		process, people, technology and measurements.
		Students are introduced to leading edge
		technology in area of robotic process
		automation and will apply their knowledge
		through experiential learning opportunities
INSC 70440	1.5	This course provides the foundation
Cybersecurity		understanding the key issues with protecting
		information assets. It teaches basic concepts
		and principles of information security and
		fundamental approaches to secure computers
		and networks.
INSC 70450	1.5	This course introduced basic concepts of
Machine		machine learning and the methods and tools
Learning for		necessary to learn from data for computational
Business		data analysis, including pattern recognition,
		prediction, and visualization. The course is
		oriented heavily to applications in business

		giving students the tools needed in the modern data analytics space. Students finish the class with a basic understanding of how to use machine learning models and analytic algorithms to solve business problems.
INSC 60070 Survey of Technology Analytics	1.5	As a survey course, we will broadly discuss contemporary topics in the field of business analytics. These topics can broadly be classified as process and tools. Students will be able to explain the lifecycle of analytics from raw data, feature engineering, model development, model assessment, and model monitoring. The students will also be able to describe the tech stacks from SQL and other types of databases to extraction tools, modeling tools, and presentation tools. Throughout the class, students will discuss the WHY and WHETHER. That is, what business goals are being served that make the analytics effort worthwhile and what are the types of problems that are amenable to data analysis.
MARK 70210 Analytics for Innovation	1.5	Tools and applications surrounding innovation (Conjoint analysis, diffusion, outcome-driven innovation research) and other key marketing issues (pricing and customer lifetime value). Focus on practical applications, including combining these tools with segmentation techniques. Use of small cases and projects to illustrate use of methods.
INSC 71140 Analytics for Interactive Mapping	1.5	Learn ArcGIS -a mapping and business analysis tool for applying location-based analytics to your business practices. Gain greater insights using contextual tools to visualize and analyze your data as you collaborate and share via maps, apps, dashboards and reports. ArcGIS is a family of client software, server software, and online geographic information system (GIS) services developed and maintained by Esri. This tool is used to solve a variety of issues in many disciplines including location analysis, sustainability, and network design. Through a series of tutorials and a team based integrated global analysis project learn to connect people, locations and data using interactive maps.

BUSI 70300 Advanced Innovations in Business Technology INSC 70460 Deep Learning Technologies	1.5	The course discusses the rapidly evolving landscape of business technology. Specifically, the course dives deep into the latest advancements and emerging trends in business technology. The course examines Artificial Intelligence (AI) methods, tools, and processes associated with deep learning technologies. The ultimate goal is to develop an understanding of the inner workings of the technology to inform AI-related decisions in business practice.
INSC 70470 Digital asset & payment technology	1.5	In this course, we discuss the mechanics underlying blockchain that allow financial transactions to be both public and secure, the evolution of blockchain use to support digital assets, the expanding scope of blockchain use for decentralized identity / data, and the business and social implications that follow. We explore the technical artifacts and how the qualities of these artifacts support new ways of financial interaction
ENTR 70970 A Survey of Generative AI: Implications and Entrepreneurial Applications	1.5	Generative AI is reshaping the world in which we live. Various domains and industries are undergoing rapid transformation, such as art, entertainment, healthcare, and finance. However, generative AI also poses significant challenges and risks, such as ethical, legal, and social issues. In this course, we will examine the evolving landscape of generative AI. Adopting an exploratory approach, each module introduces and explores distinct applications of AI. We will hear from experts on generative AI, while learning to use the set of available tools in creative and entrepreneurial ways. This class is designed to be highly practical; all topics, exercises, guest speakers and materials are grounded in practice—underscoring why AI is a generational advancement that can be harnessed in meaningful ways.

The Student Learning Outcomes Assessment Plan (SLO Assessment Plan) documents student learning outcomes and assessment plans for any new undergraduate and graduate degree program, certificate program, minor, and distance education program (online-only modality).

After receiving approval from the respective Undergraduate or Graduate Council, the University Assessment Committee will review this SLO Assessment Plan.

For programs with more than five student learning outcomes, please continue the outcomes toward the end of this document.

Please contact the Office of Institutional Effectiveness (Phone: 817-257-4169) for additional tools and information for writing effective student learning outcomes. If an online or distance learning component is proposed for the new program, please consult with the Koehler Center for Instruction, Innovation, and Engagement Resources (Phone: 817-257-7434).

Name of Program: Biztech Certificate

Department: Neeley School of Business – Graduate Programs

College: Neeley School of Business

Program's Goal or Mission Statement (Please demonstrate alignment across program, college/school, and university mission:

Biztech Certificate Mission:

The mission of the Biztech certificate is to bridge the gap between business acumen and technology innovation. The certificate equips professionals with the knowledge and skills needed to understand groundbreaking technology uses and to lead innovation in a digital business landscape.

Demonstrate alignment across Neeley School promise: The Neeley Promise is:

The Neeley School of Business unleashes human potential with leadership at the core and innovation in our spirit.

The Biztech certificate aligns with our Neeley promise because it provides opportunity for business professionals to learn, develop and grow their knowledge related to innovative technology used in today's business environment.

Student Learning Outcome: Students demonstrate understanding of cutting-edge technology tools and how these tools provide insights into business opportunities.

Identify and Describe the Measure

Identify and describe the **Measure** for student learning. Examples of a measure include: assignment, exam, project, essay, or relevant artifact.

Measure: Project

Identify the **Evaluation Tool** that will demonstrate the acquisition of this Student Learning Outcome, and explain how the evaluation tool assesses the knowledge or skill. Examples of evaluation tools include: holistic rubric, itemized analysis, analytical rubric, or relevant evaluation method.

Attach a copy of the Measure and Evaluation Tool. See attachment for assignment and rubric used for student evaluation.

Identify and Describe the Methodology

List the course(s) where the program will collect data.

Describe how the program will collect data. If course(s) exists outside of the department, please attach a statement of collaboration from each program/department that ensures consistent data collection.

• Faculty for the BUSI 70300 course will collect data for each presentation and record using the numeric scale outlined in the grading rubric.

Identify the frequency of data collection (spring, summer, and/or fall semester).

• Data will be collected during each winter intersession BUSI 70300 course.

Describe how the department will use and disseminate the Findings to program faculty.

• The Neeley GPCC will review the findings from the assessment and discuss potential modifications to curriculum.

Attach a program **curriculum map** that considers each student learning outcome in the program. Curriculum mapping allows for an inventory of the links between the program's student learning outcomes and the program curriculum. It also helps to ensure proper sequencing of courses, the degree to which the curriculum supports student learning, and the extent to which the program curriculum addresses the program's student learning outcomes.

Program Approval

Program: BizTech Certificate				
Name: Renee C	Name: Renee Olvera			
Extension: x 75	78			
E-mail: renee.o	lvera	@tcu.edu		
Chair of Asses	smei	nt Committee		
Name:				
Assessment:		Approved as Written Approved with stipulations (Administrative review only required.) Disapprove (full committee review required.)		
Comments:				
Signature:		Date:		

Program name:	Biztech	
Academic Code:		
*may not yet be		
assigned to new		
programs		
Department:	Neeley School of Business	
College:	Neeley School of Business	
Contact person:	Renee Olvera	
Email:	renee.olvera@tcu.edu	
Phone:	817-257-7578	

Assessment Planning Intructions

*if this is for a new program, curriclum map is required to be filled out and approved prior to moving to undergraduate or graduate council

- 1. Fill out the program information in the top left corner.
 - -Program name
 - -Academic code (unique abbreviation used by Insitutions)
 - -Department
 - -College
 - -Contact Person (for IE to aske questions regarding curriculum map)
 - -Email
 - -Phone

3-Year Long Range Planning Instructions (REQUIRED)

- 1. Fill out all Student Learning Outcomes (SLO) for the program
 - -One SLO per Row
 - -Majors should have at least 2 SLOs (3-5 is typical, but can be more) and minors/certificates should have at least 1 SLO (1-2 is typical, but can be more). At least one SLO must be assessed each year.
- 2. Indicate when the SLO will be assessed
 - -ALL SLOs must be assessed within the 3-year period. It is up to the program coordinator/director to determine if SLOs need to be assessed more than one time during the cycle.
 - -Measures and data to be collected (specific activities can be noted as well, but is not required).

Curriculum Map Sheet Instructions (REQUIRED)

- 1. Fill out Student Learning Outcomes in cells labeled "[insert outcome here]." (Cells D10 thru E10)
 - -One SLO per Cell
 - -Insert additional columns if needed.
- 2. Fill out course information starting in cell D11
 - -There's a column for course prefix, Course # and Course Name—please fill out completely.
 - -It is helpful to insert course information in the sequence they are typically taught.
 - -Undergraduate programs please do not include TCU CORE requirements, major requirements ONLY.
- 3. For each course listed, determine which learning outcomes are addressed in the course using the following key (this key is also located above the curriculum map matrix), and add to the corresponding cell.
 - -Enter "1" to indicate that students are introduced to the knowledge and skills related to the program-level learning outcome.
 - -Enter "2" to indicate that students are reinforcing or practicing the knowledge and skills related to the program-level learning outcome.
 - -Enter "3" to indicate that students have had sufficient practice and may now demonstrate they have mastered the knowledge and skills related to the program-level learning outcome. *This level is typically where the outcome is assessed.

Three-Year Assessment Plan | 2023-2026

INSTRUCTIONS: Programs should create a schedule to ensure that each Student Learning Outcome is assessed at least once over the University's three-year assessment cycle, while this is may only be a tentative schedule, ALL SLOs must be assessed within the 3-year period. It is up to the program coordinator/director if they need to assess SLOs more than one time during the cycle. Majors should have at least 2 SLOs (3-5 is typical, but can be more) and minors/certificates should have at least 1 SLO (1-2 is typical, but can be more). At least one SLO must be assessed each year.

Outcome Statement	Year 1: 2024-2025	Year 2: 2025-26	Year 3: 2026-27
Emerging Tech Understanding: Students demonstrate understanding of cutting-edge technology tools and how these tools provide insights into business opportunities	Assessed in BUSI 70300	Assessed in BUSI 70300	Assessed in BUSI 70300

KEY	
Introduction: Students introduced to the knowledge and skills related to the program-level learning outcome in this course.	1
Reinforced: The course is reinforcing or practicing the knowledge and skills related to the program-level learning outcome	2
Mastered: Students have had sufficient practice and may now demonstrate that they have mastered the knowledge and skills related to the program-level learning outcome.	3

Course Prefix	At a land		Program Learning Outcomes:
	Number	Course name	Emerging Tech Understa Column1
INSC		70420 Leading Biz Transformation	2
INSC		70440 Cybersecurity	2
INSC		70450 Machine Learning for Business	2
INSC		60070 Survey of Analytics Technology	1
MARK		70210 Analytics for Innovation	1
INSC		71140 Analytics for Interactive Mapping	1
BUSI		70300 Advanced Innovations in BizTech	3
INSC		70460 Deep Learning Technologies	2
INSC		70470 Digital asset & payment technology	2
ENTR		70970 A Survey of Generative AI: Implications and Entrepreneurial Applications	1

Start Up	t Name	Neeley Graduate Programs									
Reference Developer Deve	gram Name	BizTech Certificate		Program Level		Cer	tificate				
Start Up	ege	Neeley School of Business		_					-		
Vear	pared by	·	Start Up	T							
Students Fall Spring & Summer enrollment combined 5 5 5 5 8				Year 1	Year 2	Year 3	Year 4	Year 5	1	TOTALS	NOTES
Students Fall Spring & Summer encollment combined) S S S S S S S S S		Enter Fiscal Year	2023-2024	2024-25	2025-26	2026-27	2027-28	2028-29			
Sudents (optional - additional cohorts) (total of students Intuition Rate Intuition Rate Intuition (Fall, Spr., & Sum.) Seq. 382 Seq. 399,273 Sing. 258,382 Seq. 306 Intuition (Fall, Spr., & Sum.) Seq. 383 Seq. 306 S	ENUES			-							
Sudents (optional - additional cohorts) (total of students Intuition Rate Intuition Rate Intuition (Fall, Spr., & Sum.) Seq. 382 Seq. 399,273 Sing. 258,382 Seq. 306 Intuition (Fall, Spr., & Sum.) Seq. 383 Seq. 306 S		5. 1 /5 6			_	_			1		
Tuntion Rate 1,385	ollment			- 5	5	5	5	8	1		
Turtion Rate 1.85				5	5	5	5	8			
Tution Rate increases 0.079 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0									1		
Tution Rate increases 0.079 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0% 3.0	ion	Tuition Rate	1,985	2,142	2,206	2,272	2,340	2,411			
Total per Student Credit Hours (sall, Spr., & Sum.) Tution request (Fidal) 1996,382											
Total				9	9	9	9	9			
Tuition-Based, Endowed Scholarships, Fees, etc.		Tuition revenue (Total)		\$96,382	\$99,273	\$102,251	\$105,319	\$173,565		\$576,790	
Tuition-Based, Endowed Scholarships, Fees, etc.	6 6 1	A									
	er Source of I			7 500	7 500	7 500	7 500	12 000	T	\$42,000	\$500 per student per semes
NRSES		Takion basea, Endowed scholarships , Lees, etc.		7,500	7,500	7,500	7,500	12,000		ψ 12,000	poor per ocudent per semes
NRSES											
Personnel		TOTAL (100%) PROJECTED REVENUES		\$103,882	\$106,773	\$109,751	\$112,819	\$185,565		\$618,790	
Personnel		INCREMENTAL NET TUIT	TION REVENUE	\$96.382	\$99.273	\$102.251	\$105.319	\$173.565			1
State Stat				, ,	, ,	, , ,	,,	,			4
Salaries & Wages & Benefits (See Personnel tab) \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205 \$218,205	ENSES										
Subtotal - Personnel Costs \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205	ect Costs										
Ubrary Resourses											
Dournals, books, recordings, etc.		SUBTOTAL - PERSONNEL COSTS		\$41,100	\$42,333	\$43,603	\$44,911	\$46,258		\$218,205	
Dournals, books, recordings, etc.		Library Resourses									
Departing Costs				\$0	\$0	\$0	\$0	\$0		\$0	
Tuition Reduction Request (%) Tuition Reduction Discount Request (per credit hour) Total Tuition Reduction Request SO S											
Tuition Reduction Discount Request (per credit hour) \$0				0%	0%	0%	0%	0%			no tuition reduction reques
Total Tultion Reduction Request		Tuition Reduction Discount Request (per credit hour)		\$0	\$0	\$0	\$0	\$0			·
Total Tuition and Stipend				\$0	\$0	\$0	\$0	\$0		\$0	
Total Tuition and Stipend		Graduate Research/Teaching Assistant Request		\$0	\$0	\$0	\$0	\$0		\$0	
Materials											
Instructional Materials											
Office/Program Supplies				\$0	\$0	\$0	\$0	\$0		\$0	
Equipment Capital Equipment Purchase (if applicable) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0				\$0	\$0	\$0	\$0	\$0		\$0	
Capital Equipment Purchase (if applicable) \$0											
Non-capital equipment Purchase \$0				\$0	\$0	\$0	\$0	\$0		\$0	
Equipment Rental \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0											
Space & Facility (including renovation) Needs 50											
\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0											
Contract Services (if FTE not directly hired) SO \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0		,		\$0	\$0	\$0	\$0	\$0		\$0	
Direct Administrative Support \$0		Contract Services (if FTE not directly hired)									
Course Design & Program Development \$0 \$0 \$0 \$0 \$0 Marketing \$0 \$0 \$0 \$0 \$0 \$0 IT & Tech Support \$0 \$0 \$0 \$0 \$0 \$0 Course Preparation & Maintenance \$0 \$0 \$0 \$0 \$0 \$0 Student Support Services \$0 \$0 \$0 \$0 \$0 \$0 Other \$0 \$0 \$0 \$0 \$0 \$0 SUBTOTAL - NON-PERSONNEL COSTS \$0 \$0 \$0 \$0 \$0 TOTAL DIRECT EXPENSES \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205				\$0	\$0	\$0	\$0	\$0		\$0	
Marketing \$0 \$0 \$0 \$0 \$0 IT & Tech Support \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0											
Total Direct expenses \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$											
Course Preparation & Maintenance \$0 \$0 \$0 \$0 \$0 Student Support Services \$0 \$0 \$0 \$0 \$0 Other \$0 \$0 \$0 \$0 \$0 SUBTOTAL - NON-PERSONNEL COSTS \$0 \$0 \$0 \$0 \$0 TOTAL DIRECT EXPENSES \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205											
Student Support Services \$0 \$0 \$0 \$0 Other \$0 \$0 \$0 \$0 SUBTOTAL - NON-PERSONNEL COSTS \$0 \$0 \$0 \$0 \$0 TOTAL DIRECT EXPENSES \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205											
Other \$0 SUBTOTAL - NON-PERSONNEL COSTS \$0 \$0 \$0 \$0 TOTAL DIRECT EXPENSES \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205		-									
TOTAL DIRECT EXPENSES \$41,100 \$42,333 \$43,603 \$44,911 \$46,258 \$218,205		Other								\$0	
		SUBTOTAL - NON-PERSONNEL COSTS		\$0	\$0	\$0	\$0	\$0		\$0	
		TOTAL DIRECT EXPENSES		\$41 100	\$42 333	\$43.603	\$44 911	\$46.258		\$218 205	
		TOTAL DIRECT EAF LIGHTS		741,100	772,333	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	J 4 0,230	1	7210,203	<u> </u>

New Academic Program Budget Form

PERSONNEL COSTS

Unit Name Program Name College Prepared by

Projected Merit Increases Start Up

						Jta	t Op	4											
						Ye	ar O	ıΓ	Year	1	Year	2	Year	3	Year	4	Year	5	TOTAL
Enter Fiscal Year	r					2023	-2024	ட	2024-	25	2025-2	26	2026-2	27	2027-	28	2028-2	29	1
						\$	FTE	П	\$	FTE	\$								
				Allocation of				. 1											
Instructional Costs	Faculty Name	Title	Base Salary	teaching load	Allocated time			لب											
								ш											
Existing Faculty & August 2024								ш			\$0	0.00	\$0	0.00	\$0		\$0		\$0
Existing Faculty & August 2024								ш			\$0	0.00	\$0	0.00	\$0		\$0	0.00	\$0
Existing Faculty & August 2024								لب			\$0	0.00	\$0	0.00	\$0		\$0	0.00	\$0
Existing Faculty & August 2024	new faculyt							لب			\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0
								لب											
Staff #1	Neeley Graduate Prog	rams Recruiter	58,000		0.25				\$14,500	1.00	\$14,935	1.00	\$15,383	1.00	\$15,845	1.00	\$16,320	1.00	\$76,982
Staff #2	Neeley Graduate Prog	rams Student Engagement	62,000		0.25				\$15,500	1.00	\$15,965	1.00	\$16,444	1.00	\$16,937	1.00	\$17,445	1.00	\$82,292
Staff #3																			
Staff #4																			
Other																			
Other																			
Other																			
Other																			
Total Instructional Costs/FTE						\$0	0.00		\$30,000	2.00	\$30,900	2.00	\$31,827	2.00	\$32,782	2.00	\$33,765	2.00	\$159,274
Benefits Costs									\$11,100		\$11,433		\$11,776		\$12,129		\$12,493		\$58,931
37%								П											
GRAND TOTAL PERSONNEL CO:	STS					\$0	\$0	П	\$41,100	2.00	\$42,333	2.00	\$43,603	2.00	\$44,911	2.00	\$46,258	2.00	\$218,205
Graduate Assistants																			
Cost of GA Stipend		NOTE: No GA funds requeste	ed or approved					П											
					1			T			İ				İ				
Graduate Research/Teaching As	ssistant Request	1	1					T	\$0	2.00	\$0	1.00	\$0	3.00	\$0	2.00	\$0	1.00	
						•		_	T-				7.						

NOTE: We will not add more individuals to the graduate programs team, however we plan to allocate time from existing personnel to serve the needs of the Certificate students.

Notes

^{*} Instructional support could include: mentors, clinical, research or other individuals who are paid a stipend for participation
** Please carefully consider both the pre-admission student contacts as well as post-admission student needs
***Instructional costs for full-time faculty include 37% for benefits (see salary calculations for faculty worksheet)

Program	Tuition Cost (in-state)	Tuition Cost (out-state)	Discount %	Discounted Cost	Program Credit Hrs	
TCU	per credit hour	per credit hour				NOTE
SMU	\$1,967	\$1,967	based on certi	ficate & alumni status	variable	Tuition rate varies based on the number of hours enrolled and the program type)
UTD	\$1,651	\$2,449				This does not include a \$100 per credit hour supplemental desinated tuition fee a
UNT	\$900	\$8,460				

New Academic Program Budget Form MARKETING

\$0

\$3,000

Other

TOTAL

Unit Name								
Program Name								
College			Neeley					
Prepared by		Gradu	iate Prograi	ms				
	Start Up							
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL	Notes
Enter Fiscal Year	2023-2024							
Plan Development							\$0	
Design							\$0	
Production							\$0	
Print		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500	1
Direct Mail							\$0	1
Online/Email		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500	1
Broadcast							\$0	
Display							\$0	1

\$0

\$15,000

Marketing costs enumerated above are in addition to marketing staff costs/FTE that are either hired directly by the program or hired on a contract basis to support the program.

\$3,000

\$3,000

\$3,000

\$3,000